

VI Chemical Substance Managers

1. Chemical substance managers and their appointment

Chemical substance managers shall be appointed in accordance with Paragraph 2, Article 4 of the 'Bylaws of Chemical Substance Management at Kanazawa University' (Bylaws No. 997 enforced on January 1, 2008). A chemical substance manager is appointed and registered when a research group is registered to the Chemical Substance Management System. As specified by Paragraph 2, Article 4 of the Bylaws, chemical substance managers shall manage the purchase, storage, management, use, and disposal of chemical waste. Responsible and qualified persons shall be appointed for such a post. If a manager or deputy manager is appointed in accordance with Paragraph 3, Article 3 of the Procedures of Management of Poisonous and Deleterious Substances, avoid these persons.

Chemical substance managers shall understand the current storage, use, and disposal conditions of chemical substances used within their groups and provide caution statements, instructions or education to those who handle chemical substances within their groups as required while observing laws, regulations, and university standards. They shall regularly report storage conditions to the head of the department/section as in the case of poisonous and deleterious substances.

2. Handover when the chemical substance manager leaves the office or is transferred to another department

If a chemical substance manager cannot execute his/her responsibilities due to resignation or transfer, a successor shall promptly be appointed according to Paragraph 3, Article 4 of the Bylaws, and that fact shall be notified to the Environment Preservation Center. If no successor can be appointed, the manager shall dispose of all chemical substances in his/her possession under his/her responsibility. For disposal, chemical substances that can be transferred to other research groups shall be handed over to them. Otherwise, disposal shall be outsourced to external contractors. If the substances are handed over, follow the necessary procedures.

Disposal by external contractors can be requested via the Environment Preservation Center. For details, please consult with the center.